

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, September 12, 2007

Call To Order

9371. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Glenn Creiman at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Glenn Creiman, President
Chuck Coyne, Vice President
Robin Carder, Member
Jim Elliot, Member
Patti Latourelle, Member

Staff Members Present

Gary Rapkin, Superintendent
William Brinegar, Assistant Superintendent – HRD
Lois Klein, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

REQUESTS TO SPEAK ON AGENDA ITEMS

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 489189(c).
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

OPEN SESSION

9372. The meeting reconvened in Open Session at 7:07 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mark Rodgers.

APPROVAL OF AGENDA ORDER AND CONTENT

9373. Motion by Ms. Carder, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes approving agenda order and content.

FEATURED PRESENTATION

Bonita Unified School District
Accountability Report

Lois Klein and Mark Rodgers, Senior Director of Curriculum and Assessment gave a report on the District's Accountability Report, which included information on the Academic Performance Index (API) for the District as a whole and for each school within the District. They gave a comparison of the 2007 scores to previous years and the components included in the calculation of the API. Ms. Klein and Mr. Rodgers gave an overview of the data and the next steps to be taken.

Partnership between
Bonita Unified School District and
The Local Private and Non-Public
Schools

Lois Klein, Mike Kelly, Senior Director of Special Education and Joe Scudder, Coordinator of Categorical and Special Programs reported on the District's partnership with local private school and non-public schools, including categorical funding and special education services. They reported on the Federal No Child Left Behind funding provided to school districts for supplemental educational programs. Private schools within the attendance area of Bonita Unified School District have a right to participate in these programs. Each year, the public and private schools engage in on-going consultation to collaborate on the equitable participation of the private schools.

APPROVAL OF MINUTES

9374. Motion by Ms. Latourelle, seconded by Ms. Carder and carried by 5 Ayes, 0 Noes, approving the Minutes of the August 1, 2007 Regular Meeting of the Board of Education.
9375. Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes, approving the Minutes of the August 23, 2007 Special Meeting of the Board of Education.

CONSENT AGENDA

9376. Motion by Ms. Latourelle, seconded by Mr. Coyne and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

CONSENT AGENDA

Extended & Overnight
Educational Field Trips

9377. Approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. Grace Miller Elementary School to attend L.A. County Outdoor School, October 22-26, 2007, Wrightwood, CA.

CONSENT AGENDA-Cont.

LACOE Outdoor Science
School

9378. Approved Outdoor Science Contract between Bonita Unified School District and Los Angeles County Office of Education (LACOE) for the 2007-2008 school year.

Interdistrict Attendance
Agreement between BUSD &
LA County School Districts

9379. Approved the Interdistrict Attendance Agreement between Bonita Unified School District and districts within Los Angeles County beginning July 1, 2007 and ending June 30, 2012.

Interdistrict Attendance
Agreement between BUSD &
Riverside County School Districts

9380. Approved the Interdistrict Attendance Agreement between Bonita Unified School District and districts within Riverside County beginning July 1, 2007 and ending June 30, 2012.

Interdistrict Attendance
Agreement between BUSD &
Orange County School Districts

9381. Approved the Interdistrict Attendance Agreement between Bonita Unified School District and districts within Orange County beginning July 1, 2007 and ending June 30, 2012.

Interdistrict Attendance
Agreement between BUSD &
San Bernardino County School
Districts

9382. Approved the Interdistrict Attendance Agreement between Bonita Unified School District and districts within San Bernardino County beginning July 1, 2007 and ending June 30, 2012.

Master Contract between BUSD
& Heritage Schools, Inc.

9383. Approved Master Contract between Bonita Unified School District and Heritage Schools, Inc. for the 2007-2008 school year.

Master Contract between BUSD
& Oak Grove Institute/Jack
Weaver School

9384. Approved Master Contract between Bonita Unified School District and Oak Grove Institute/Jack Weaver School for the 2007-2008 school year.

CONSENT AGENDA-Cont.

Master Contract between BUSD
& Tri-City Mental Health Center

9385. Approved Master Contract between Bonita Unified School District and Tri-City Mental Health Center for the 2007-2008 school year.

Agreement between BUSD &
National Council on Alcoholism
And Drug Dependence (NCADD)

9386. Approved Agreement between Bonita Unified School District and National Council on Alcoholism and Drug Dependence (NCADD) for the 2007-2008 school year.

Reimbursement to Parents of
Special Education Student
#04302001

9387. Approved reimbursement to parents of special education student #04302001 for speech therapy.

Payment of Attorney's Fees for
Student #980300707

9388. Approved payment of attorney's fees per settlement agreement for student #980300707 for the 2007-2008 school year.

"A" and "B" Warrants

9389. Approved and/or ratified "A" (payments for school employees) and "B" warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

9390. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

9391. Approved budget transfers between major object codes, as presented.

Independent Contractor

9392. Approved Independent Contractor Agreement between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.
- a. Dr. Barbra McDowell, Ph.D.
 - b. Dr. Susan L. Spitzer, Ph.D.
 - c. Joan Perez and Miki Evangelista

Declare Items as Surplus

9393. Declared items listed as surplus in accordance with Education Code 39521 and authorized disposal.

CONSENT AGENDA-Cont.

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| Lease/Maintenance Agreement | 9394. Approved lease/maintenance agreement for District equipment. |
| Interfund Loan from General Fund to Cafeteria Fund | 9395. Authorized Interfund loan from the General Fund to the Cafeteria Fund in the amount of \$6,199.63. |
| Disposal of Class 3 Records | 9396. Approved the list of Class 3 Business Office records for disposal in accordance with Education code provisions and Board Policy 3581. |
| Facility Use Request by La Verne Lazers Soccer Club | 9397. Approved facility use request by La Verne Lazers Soccer Club for Sunday use of soccer fields at Bonita High School and Allen Avenue Elementary School. |
| Facility Use Request by City of La Verne | 9398. Approved facility use request by the City of La Verne for Sunday use of the Bonita High School gymnasium. |
| Facility Use Request by San Dimas Youth Softball Association | 9399. Approved facility use request by San Dimas Youth Softball Association for Sunday use of Gladstone Elementary School fields. |
| Agreement between BUSD & Asbestos, Environment and Safety | 9400. Approved Agreement between Bonita Unified School District and Asbestos, Environment and Safety for asbestos project management services at Ramona Middle School, Ed Jones Educational Center, Allen Avenue, Ekstrand, Gladstone, La Verne Heights, Oak Mesa and Roynon Elementary Schools. |
| Agreement between BUSD & John R. Byerly, Inc. | 9401. Approved Agreement between Bonita Unified School District and John R. Byerly, Inc. for testing services for construction at Ekstrand and Roynon Elementary Schools and Ramona Middle School. |
| Agreement between BUSD & Atkinson, Andelson, Loya, Ruud, & Romo | 9402. Approved Agreement between Bonita Unified School District and Atkinson, Andelson, Loya, Ruud & Romo to provide legal services. |

CONSENT AGENDA-Cont.

Agreement between BUSD &
Parker & Covert, Attorneys at
Law

9403. Approved Agreement between Bonita Unified School District and Parker & Covert, Attorneys at Law, to provide legal services.

Agreement between BUSD &
Orange County Teachers Federal
Credit Union

9404. Approved Agreement between Bonita Unified School District and Orange County Teachers Federal Credit Union (OCTFCU) in conjunction with National Benefit Services, Inc. (NBS) as Administrator of the District's 403(b) Plan.

Adopt Orange County Teachers
Federal Credit Union 457(b) Plan
For BUSD

9405. Adopted the Orange County Teachers Federal Credit Union 457(b) Plan for Bonita Unified School District.

Adopt Orange County Teachers
Federal Credit Union 403(b) Plan

9406. Adopted the Orange County Teachers Federal Credit Union 403(b) Plan for Bonita Unified School District.

Change Order #1 Bid 06-07:14 for
Ekstrand – ACI

9407. Approved Change Order #1 Bid 06-07:14 for construction of modernization projects at Ekstrand Elementary School – ACI.

Change Order #1 Bid 07-08:03 for
Bonita High School

9408. Approved Change Order #1 Bid 07-08:03 for concrete repairs at Bonita High School.

Change Order #3 Bid 06-07:07 for
Lone Hill – Vector Resources, Inc.

9409. Approved Change Order #3 Bid 06-07:07 for Data/Voice Network Cabling for modernization projects at Lone Hill Middle School – Vector Resources, Inc.

Change Order #5 Bid 06-07:06 for
Lone Hill – ACC Contractors, Inc.

9410. Approved Change Order #5 Bid 06-07:06 for construction of modernization projects at Lone Hill Middle School – ACC Contractors, Inc.

Change Order #10 Bid 05-06:05 for
Grace Miller – Harik Construction

9411. Approved Change Order #10 Bid 05-06:05 for construction of modernization projects at Grace Miller Elementary School – Harik Construction, Inc.

CONSENT AGENDA-Cont.

Change Order #10 Bid 05-06:06 for
Shull – Harik Construction

9412. Approved Change Order #10 Bid 05-06:06 for construction of modernization projects at Shull Elementary School – Harik Construction, Inc.

Change Order #11 Bid 05-06:05 for
Grace Miller – Harik Construction

9413. Approved Change Order #11 Bid 05-06:05 for construction of modernization projects at Grace Miller Elementary School – Harik Construction, Inc.

Notice of Completion for Bid 06-07:02
For Interim Housing-Lone Hill

9414. Approved Notice of Completion for Bid 06-07:02 for site work and installation of interim housing at Lone Hill Middle School.

Notice of Completion for Bid 07-08:02
For Asphalt Repair/Resurfacing-
Grace Miller & San Dimas High

9415. Approved Notice of Completion for Bid 07-08:02 for asphalt repair/resurfacing at Grace Miller Elementary School and San Dimas High School.

Notice of Completion for Bid 07-08:03
For concrete repairs-Bonita High

9416. Approved Notice of Completion for Bid 07-08:03 for concrete repairs at Bonita High School.

Resolution 2008-03 Single Source
Manufactures/District Design
Standards

9417. Adopted Resolution 2008-03 Single Source Manufactures/District Design Standards – support for the designation of specific systems, products and/or materials in the specifications for District construction projects.

Quarterly Report on Williams
Lawsuit Settlement Complaints

9418. Accepted Quarterly Report on Williams Lawsuit Settlement complaints.

Certificated Personnel Report

9419. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

9420. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

CONSENT AGENDA-Cont.

Educational Conferences

9421. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

**Distribution of Attendance
Incentive Awards**

9422. Approved the distribution of Attendance Incentive Awards to classified and confidential employees.

**Revised Job Descriptions for
Clerk II, Clerk III, Secretary I,
Secretary II, Secretary II-CIS,
Secretary III & Secretary IV**

9423. Approved revised job description for classifications: Clerk II, Clerk III, Secretary I, Secretary II, Secretary II-Computer Information Services, Secretary III, and Secretary IV.

**Resolution 2008-02 Requesting
Remuneration/Reimbursement
For Glenn Creiman**

9424. Adopted Resolution 2008-02 Requesting Remuneration/Reimbursement for Glenn Creiman missing August 23, 2007 Special Board Meeting due to hardship pursuant to Board Policy 8140.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

**Unaudited Actuals Report for
2006-2007**

9425. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approved the Unaudited Actuals Report for fiscal year 2006-2007.

Ann Sparks and Adrienne Long, Senior Director of Fiscal Services reported that staff has completed the process of closing the books for the 2006-2007 fiscal year. The Unrestricted General Fund ended the 2006-2007 fiscal year with a fund balance of \$10,456,922, which is \$2,327,293 greater than the fund balance estimated when the budget was adopted. Revenues were greater than projected primarily due to the receipt of Medi-Cal Administrative Activities funds (a new program in 2006-2007), higher lottery revenue than projected, and much higher fourth quarter interest revenue than expected. Encroachment in Special Education and Special Education Transportation was less than projected and expenditures were less than estimated.

DISCUSSION/ACTION AGENDA-Cont.

BUSINESS SERVICES-Cont.

Report on Modernization

9426. Representatives from Bernards reported on the modernization projects at Grace Miller and Shull Elementary Schools, Lone Hill Middle School, Ekstrand Elementary School, and Roynon Elementary and Ramona Middle School.

SUPERINTENDENT

Change in Board of Education's
Organizational Meeting Date

9427. Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes, 0 Noes approved change in Board of Education's Organizational Meeting date from December 5 to December 12, 2007.

The Superintendent requested that the Board approve a change in the Board of Education's Organizational Meeting date from December 5 to December 12, 2007. This change is in compliance with Education Code 35143 that requires a District's Organizational Meeting be held within 15 calendar days following the first Friday in December. This change will allow for the proper timeline for new and returning Board Members to take the Oath of Office.

Call for Nominations for CSBA
Directors-at-Large

9428. The California School Boards Association is requesting nominations for CSBA's Directors-at-Large, American Indian and Black. The Board of Education at their discretion may nominate board members for either or both of these Director-at-Large seats.

The Board of Education opted not to nominate any candidates at this time.

STUDENT DISCIPLINARY ACTION

9429. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes Student Disciplinary Action Pursuant to Education Code #48900 (b), (k), (m) and #48915 (a)(2) and (b)(2). Approved recommendation that student #990800781 be re-admitted to the Bonita Unified School District, with assignment to, and under contract with Lone Hill Middle School for the 2007-2008 school year.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community	No comment
PTA	No comment
BUTA	Debbie McCaleb, President reported that BUTA participated in the New Teacher Academy and commented on a very successful start to the new school year. She presented t-shirts to the Presidents of BUMT and CSEA.
CSEA	Jody Grenier, Chapter President thanked Donna Martin for the bulletin board displaying pictures from the BUSD picnic. He thanked the Board for their support given throughout the last school year and for approving the revised classified clerical job descriptions. He thanked the Maintenance Department and all the departments that worked hard to ensure a successful opening of school. He looks forward to a continued good relationship with the Board and other employee associations.
BUMT	Albert Cahueque, President, reported that the opening of the new school year was highly successful with a renewed spirit and sense of teamwork. He thanked the teachers and classified personnel for a great start. He indicated that BUMT will attend a seminar with two neighboring districts in October.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ms. Carder congratulated Diane Koach, Jim Elliot and Glenn Creiman as the newly elected Board members, as the District will not need to hold a Governing Board election in November. She noted that this is a reflection of the great job the District is doing and the confidence the community has in the District, Superintendent and Board. She reported attending Back to School Nights.

COMMUNICATIONS-BOARD/SUPERINTENDENT-Continued

Mr. Elliot thanked Barbara Short for the Happy Face light. He noted that the schools throughout the District look great with the start of the new school year. He extended his condolences to the Quintero family, with the loss of their daughter. The San Dimas Ad Hoc Committee took place on Monday and the issue of traffic at Gladstone School due to the commercial property across the street. He noted that the committee for the performing arts center is progressing in its development. He noted that the first weekend in October is San Dimas Western Days and the 20th and 21st of September is the San Dimas Festival of Arts. Mr. Elliot thanked Ann Sparks for investigating the possibility of another Bond Measure. He would like to see the District seek another Bond to further modernize the District's facilities. He thanked the City of La Verne for their partnership on the artificial turf project at the Glenn Davis Stadium at Bonita High School. He thanked the community for the opportunity to serve the Board for another term.

Ms. Latourelle reported attending two Back to School Nights this week. She noted it is exciting to see the level of commitment from the parents. She said that the District has great students, staff and families. She is excited about the new artificial turf completion at Glenn Davis Stadium at Bonita High School. She noted that she would be happy to join PTA at all of the schools and looks forward to all of the Back to School Nights.

Mr. Coyne congratulated Diane Koach, Jim Elliot and Glenn Creiman for election to the Board. He thanked Robin Carder for her outstanding terms of office on the Board and for her service to the District.

Mr. Creiman thanked everyone for having the confidence in the Board to not have to hold an election. He reported attending the Back to School Nights. He encouraged everyone to attend the Smudge Pot Game on October 5, as well as all the sports events at the various campuses. He noted that next month the Student Board Representatives will start attending the Board meetings and giving their reports.

COMMUNICATIONS-BOARD/SUPERINTENDENT-Continued

Dr. Rapkin reported having the opportunity to visit all of the school campuses and that all the schools are off to an outstanding start. He commended the teachers, classified, administrative and confidential staff for a great start of the school year and noted that this has been a tremendous team effort on everyone's part. He encouraged the parents to take an active part in their student's successful education. He commented on the three division's Goals and Action Steps for the 2007-2008 school year and noted that they will be used regularly to accomplish the goals outlined. He looks forward to an outstanding year.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, October 3, 2007, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 9:42 p.m.

Gary Rapkin, Ph.D, Superintendent
Secretary to the Board of Education